How to reset your Go4Schools password:

1. Visit the Go4Schools website.

2. Navigate to the student login page and select either First Time User (if you've never logged in) or Forgotten Password (if you've forgotten your password).

3. Enter **YOUR** school email address (e.g. 23ad319@wilnecotehighschool.org)

4. Proceed to log in to Office by visiting office.com - use the same email address as above and the same password used for accessing the school computers.

5. Once logged in, click on Outlook on the left-hand side.

6. Locate the email from Go4Schools; if not found, consider checking the "Other" link above the email list.

7. Click on the GREEN link in the email to access the Go4Schools password reset page. (It should look like this)

   https://www.go4schools.com/schools/passwordReset.aspx?guid=3210a585-1b24-4f9e-bacb-b7d5a0a472e1

8. Enter your new password twice, ensuring compliance with the specified requirements:

Password must be at least 8 characters long.

It should not have been used previously on GO 4 Schools.

It must include the following:

- At least 1 uppercase character (from A-Z).
- At least 1 lowercase character (from a-z).
- At least 1 numerical character (from 0-9).
- At least 1 special character (from @ # $, % ^ & *).

Please note that IT Support CANNOT reset this for you.