The Wilnecote School

Parental Guidance for Remote and Blended Teaching

Member(s) of leadership team with lead responsibility for oversight and update of policy	Mrs. J Marsland
Approved at SLT	**13th March 2025**
Policy approval at Governing Body	March 2025
Policy review cycle	Annually
Policy review Date	March 2026

Parental Guidance for Remote and Blended Teaching

Covering instances:
- Short term school closure due to snow, elections or unforeseeable circumstances
- National lockdown or significant closure
- Individual students who are absent due to illness or self-isolating during a national lockdown

1. Short term school closure due to snow, elections or unforeseeable circumstances

Remote Learning Expectations:

- **Remote Learning tasks**: Teachers will set remote learning tasks based on the current curriculum. In this instance there is no expectation for students to attend live virtual lessons. Students should complete the tasks set independently throughout the day.

- **Timing:** Tasks will be set during or before Period 1 or within the first hour after the school closes.

- **Platforms:** Tasks will be uploaded to both Go4Schools (G4S) and Microsoft Teams to ensure accessibility for all.

- **Task Labelling:**

  - In Go4Schools: Work will appear as 'homework,' and labelled: "Virtual work for school closure" at the start of the title.

  - In Teams: A similar labelling system to ensure consistency will be used.

  - The same work will be uploaded to both platforms.

Guides and Support:

- Please visit our online learning page within our website for "how-to guides" if you need help accessing Go 4 Schools or TEAMs. You will also find our Student Acceptable Use Policy for virtual learning.

- https://thewilnecoteschool.com/online-learning/

- https://support.go4schools.com/support/solutions/articles/80000952877-logging-into-the-go-4-schools-website-as-a-parent-or-student

- https://www.go4schools.com/schools/NC/Ashx/SupportOnlineResourceHandler.ashx?sorid=762&sorv=1

What to do if you can't access Go 4 Schools or TEAMS

Please follow the guidance on the home learning guidance (appendix 1). Within this document you can find alternative ways to access relevant and appropriate learning, including oak academy, educake, Seneca, sparks maths and reading for pleasure.

Contact office@wilnecotehighschool.org for further help if needed.

2. <u>Remote education provision due to National Lockdown</u>

This section provides clarity and transparency regarding what students and parents/carers can expect from remote education during national or local restrictions that require entire cohorts (or bubbles) to remain at home.

Immediate remote education:

The first day or two of remote education may look different from our standard approach, as we prepare for a longer period of remote teaching.

Curriculum consistency:

After the first few days of remote education, the curriculum will be as similar as possible to what students would experience in school and follow the usual timetable of your child's school day.

Remote teaching and study time each day:

Remote education, including both remote teaching and independent work, is expected to take the following **minimum** number of hours each day:

- Key Stage 3:
  8:30 am – 3:00 pm
  5 x 45-minute lessons + 20 minutes of tutor time = 4 hours and 5 minutes

- Key Stage 4:
  8:30 am – 3:00 pm
  5 x 45-minute lessons + 20 minutes of tutor time = 4 hours and 5 minutes

Accessing remote education:

Students will access remote education through platforms such as Go4Schools and Microsoft Teams. In cases where students do not have suitable digital or online access at home, the school will provide support with alternative methods to ensure that students can continue their education.

- Access to hardware: the school has a limited number of laptops which we can lend to students who do not have access to a device at home. Please contact office@wilencotehighschool.org if you would like to make a hardware request

- Access to internet connection: the school has a limited supply of appliances which can enable an internet connection (for example, routers or dongles.) Please contact office@wilencotehighschool.org if you would like to request hardware

- Our teachers are aware that not all our students have access to a printer and that their use and upkeep can we expensive. Our teachers therefore have planned their lessons without any expectations of capacity to print. If you think your child would benefit from access to hard copy resources, please contact our Pastoral Team

- In MS Teams work is submitted online through 'assignments'. If a child does not have online access for any reason, parents are encouraged to contact the school via office@wilencotehighschool.org

Methods of remote teaching:

A combination of the following approaches will be used to teach students remotely:

- Live lessons: We believe that this is the most effective method for teaching and for maintaining student engagement. Regular contact between students and teachers also supports our important safeguarding work.
- However, this method will be supported by videos, independent tasks and access to additional resources via Go4Schools and Teams

Attendance and engagement:

Parents and carers are encouraged to support their child's engagement with remote education. The school will monitor pupil engagement and inform parents if there are any concerns.

- Attendance to lessons is compulsory. Parents should inform the Attendance Officer by the normal method pupilabsence@wilnecotehighschool.org if a student is unable to access the learning on the day due to ill health. Attendance is checked by the class teacher in every lesson and recorded centrally. The Attendance Officer or one of our Pastoral Team will contact parents/carers if there is a pattern of non-attendance.
- Teachers are requested to report any examples of behaviour in online lessons which give cause for concern. This could include poor behaviour, poor interactions with others or failure to engage appropriately. Teachers update

our Pastoral Team on a lesson-by-lesson basis and members of the Pastoral Team can contact parents/carers in real-time.

- We will report on attendance and engagement statistics in our usual reporting cycle

Feedback

Feedback on student work will be provided in various forms, which may include written comments, quizzes, or other interactive live virtual methods depending on the task. This feedback will assess students' progress and understanding.

We continue to adhere to our existing assessment, recording and reporting calendar. You will receive a monitoring report each term which will inform you of your child's engagement and progress over this period and we are holding virtual parents' evenings as scheduled during the period of remote education.

Additional Support for Students with Individual Needs

Some students, particularly those with SEND, may require additional support to access remote education. We recognise the challenges this can present for families, and the school will collaborate with parents and carers to provide the necessary support. This may include:

- Tailored resources or adjustments to the learning environment. Our Critical Worker/Vulnerable Student provision is available to students who are designated as having SEND, who are not engaging well with the remote provision and who would benefit from in-school support.
- Regular check-ins to provide additional guidance or assistance as needed.
- Our Head of Learning Support/SENDCO, Mark Herbert, is contactable via mherbert@wilnecotehighschool.org if parents/carers wish to talk with him about the situation.
- The Hearing-Impaired Team and the staff in our ASD Resource Base continue to support their students virtually in remote lessons and teachers may set up 'break-out rooms' to enable this support to be targeted effectively

Remote education for self-isolating students

For students who are self-isolating while the majority of their peer group remains in school, remote education will be provided. This approach may differ from the one used for entire cohorts due to the logistical challenges of teaching both in-person and remote students.

Self-isolating students will receive appropriate tasks and support, although the format may differ from the whole-school approach. The primary aim is to ensure that the pupil does not miss out on key learning while isolating, with materials and resources aligned to what their peers are learning in school.

- If the close-contact group forced to self-isolate is of a significant size, the school will make arrangements for them to join the in-school lesson remotely via MS Teams to receive live-learning

- If the close-contact group is small or if individuals are self-isolating then teachers will place the work to be completed in MS Teams to be completed individually. The reason for this is that teaching hybrid groups can compromise the quality of learning for all if there is a disparity in numbers requiring remote versus face-to-face learning.

- There is additional information and extension activities for those students self- isolating on an individual basis and are not part of a close-contact group via appendix 1.

Student Code of conduct

Please read our student virtual school student acceptable use policy (appendix 2)

Virtual-School-Student-Acceptable-Use-Policy.pdf

Guides and Support:

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Appendix 1

School Username and password: School Email:	Sparx username: First and surname/no gaps/not case sensitive Educake username: Case sensitive

<u>Guidance for home learning.</u>

Dear Parents/Guardians

While at home your child should access learning. There are many ways in which you can support and encourage them. We would recommend that you:

- Start a conversation with your child about their timetable, highlighting the lessons which they may be missing, those subjects they enjoy and English & Maths. Talk to them about what they are doing in their lessons. To support this chat, you can look in their books, if they have them, or access our curriculum pages on the website. From this conversation you will be able to target appropriate subjects and content when accessing the resources. Please don't worry about being exact you may need to establish a best fit to complement curriculum learning.

- Check out the links below to guide you to appropriate virtual subject resources and learning.

- Check 'Go 4 Schools' to identify any homework which could be completed.

- Provide access to reading material.

<u>Helpful guides and links</u>

Reading

Students should read their library book for at least half an hour a day. If they do not have a library or home reading book, please follow the link provided to free e books:

For younger teenagers:

https://www.barnesandnoble.com/b/free-ebooks/ebooks-nook/kids/_/N-aZwZry0Z8qaZtu1?Nrpp=20&page=3

For older teenagers:

https://www.barnesandnoble.com/b/free-ebooks/ebooks-nook/teens-ya/teen-fiction/_/N-

ry0Z8qaZ19zn;jsessionid=032FC4409FB2913A6DF3833C483F4423.prodny_store01-atgap12

If you would like to purchase a book, but need recommendations please follow the link below:

https://www.booktrust.org.uk/booklists/b/best-books-for-teens-teen/

Accessing our online learning platform

Students have access to Microsoft Office 365. Aswell as access to the remote learning platform - TEAMs, students also have access to a OneDrive account which gives them access to programmes such as Word and Powerpoint . They can use these programmes to complete their home learning.

For guidance on how to download Office 365 and log in please follow the link below to our website:

https://thewilnecoteschool.com/online-learning

Accessing our curriculum pages

To access our curriculum road maps which provide information about what the students are learning within a term please follow the link below.

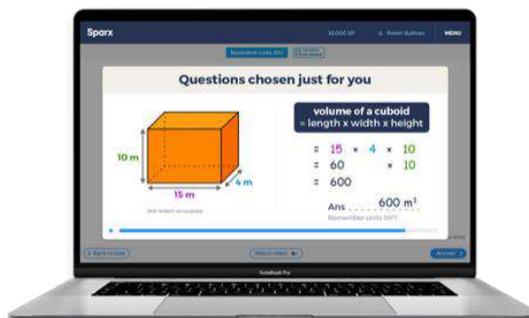https://thewilnecoteschool.com/curriculum/

Sparx Maths

Students can access Maths learning by using the app *Sparx*. *Sparx* provides personalised learning, tutorials and practice for students. To log in, please follow the link below.

https://www.sparxmaths.uk/student/

For guidance on how students log in please use this link to a guidance video:

https://www.youtube.com/watch?v=a92XCC0MeM0

If you have forgotten your username and password, please click the forgot log in button and follow the provided steps. Once a password reset has been enabled, please log back in as a new user.

Educake

Both English and Science use *Educake* to guide home study. Tests and learning related to these curriculums can be accessed via this app. There will be teacher assigned quizzes and smart assistant quizzes which provide extension work.
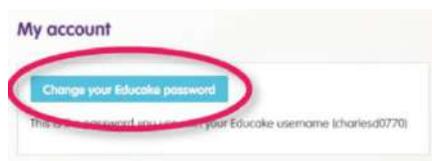
To log in please follow the link below.

https://my.educake.co.uk/student-login

For guidance on how students log in and use *Educake* please use this link:

https://help.educake.co.uk/en/collections/3316901-using-educake-as-a-student or https://www.youtube.com/watch?v=kDhmHCq47oo

If you have forgotten your password, please use the link and follow the instructions.

https://help.educake.co.uk/en/articles/5960222-how-do-i-change-my-password

Oak Academy

This is a nationally recognised body which provides online lessons for both KS3 and KS4 subjects. Virtual lessons are provided through the combination of teacher videos/audio PowerPoint, interactive quizzes and printable worksheets. Within each subject there are a collection of lesson series (called units) which students can systematically work through. Parents can help their children find the 'best fit' unit within a subject to complement their in-school learning.

Access to all KS3 subject lessons - https://classroom.thenational.academy/subjects-by-key-stage/key-stage-3

Access to all KS4 subject lessons - https://classroom.thenational.academy/subjects-by-key-stage/key-stage-4

Emilee please can you add the student Virtual Acceptable use policy its on the website but I don't have a 'word version to put on here)

Follow this link

Virtual-School-Student-Acceptable-Use-Policy.pdf